

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury School, Corn Gastons, Malmesbury SN16 0DF
Date: Wednesday 15 January 2014
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Samuel Bath (Democratic Services Officer), on 01225 718211 or samuel.bath@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr Chuck Berry
Cllr Simon Killane (Vice Chairman)

Cllr Toby Sturgis
Cllr John Thomson (Chairman)

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p> <p>To note any apologies for the meeting.</p>	
<p>3 Minutes (<i>Pages 1 - 14</i>)</p> <p>To approve and sign the minutes of the meeting held on 06 November 2013 as a true and accurate record.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Drainage b. Oxford St Repossession c. Scaffolding in Malmesbury d. JSA Event e. Network Rail Bridge Closures 	7.05 pm
<p>6 Partner Updates</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> 6a Wiltshire Police (<i>Pages 15 - 16</i>) 6b Wiltshire Fire and Rescue Service 6c NHS Wiltshire 6d Malmesbury and the Villages Community Area Partnership (MVCAP) (<i>Pages 17 - 18</i>) 6e Town and Parish Councils 6f Malmesbury Youth Advisory Group 	7.15 pm

7	<p>Community Operations Board</p> <p>The deadline for expressions of interest in becoming a member of the Community Operations Board has now passed. Following the receipt of a number of nominations, the next step for the Area Board is to agree the membership for the Community Operations Board. A decision on the COB membership will be made on the night.</p>	7.25 pm
8	<p>Community Issues Update (<i>Pages 19 - 26</i>)</p> <p>The Community Area Manager will provide a summary of current community issues and debate the closure of the following issues:</p> <ul style="list-style-type: none"> • Issue 2419: Severe and prolonged flooding in Back Lane, Alderton. • Issue 3035: Number of HGV and their speed using School Hill, Brinkworth. • Issue 3155: Installation of bollards in Burnivale, Malmesbury. • Issue 3173: Safety concerns about fence at old Railway Close, Malmesbury. • Issues 2599 and 2798: Perceived speeding and HGV on Callow Hill, Brinkworth and HGV/weight limits on School Hill. <p>And to refer the following issues to the Community Area Transport Group:</p> <ul style="list-style-type: none"> • Issue 3134: Consideration of a pedestrian crossing in Corston to improve pedestrian safety. • Issue 3151: Consider a range of options to address speeding through Foxley village and the Malmesbury town end of Foxley Road (C68). • Issue 3164: Concerns about crossing the A429 at Blicks Hill, Malmesbury 	7.35 pm
9	<p>Area Board Funding (<i>Pages 27 - 34</i>)</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the following funding applications:</p> <ol style="list-style-type: none"> 1. Athelstan Museum - £2,000 towards the installation of mezzanine lighting. 	7.50 pm

	<p>2. Ashton Keynes Junior Football Club - £698 towards goal posts for Bradstone Sports Ground.</p> <p>3. Minety Munchkins –£311 towards the cost of play mats.</p> <p>4. Alderton Village Hall –£500 towards the cost of renewing the flat roof.</p>	
10	<p>Healthwatch</p> <p>Following on from the health theme at the last meeting of the Malmesbury Area Board, Steve Wheeler, a member of the Healthwatch Board will be in attendance to discuss the role of Healthwatch and to answer any questions.</p>	8.05 pm
11	<p>Legacy for Wiltshire and the World War One Centenary</p> <p>Laurie Bell, Associate Director: Communities and Communications will be in attendance to update local communities on the events and activities following the success of 2012 and the legacy of this extraordinary year. Throughout 2014 there will be a series of major events which will impact on communities across the county. Laurie will also be discussing centenary plans to commemorate the beginning of World War One.</p>	8.20 pm
12	<p>Police and Crime Plan and Budget</p> <p>Kieran Kilgallen, Chief Executive for the Police and Crime Commissioner's Office will present the Crime Plan and consult on the Budget for 2014/15. Kieran will also be available to answer any questions on the night.</p>	8.40 pm
13	<p>Neighbourhood Plans and Core Strategy Q&A</p> <p>A number of concerns have been raised around these areas, and Simon and Toby will be available to answer any questions on Neighbourhood Plans or the emerging Core Strategy.</p>	8.50 pm
14	<p>Evaluation and Close</p>	9.00 pm

Future Meeting Dates

Wednesday, 5 March 2014

7.00 pm

Malmesbury Town Hall, Cross Hayes, Malmesbury
SN16 9BZ

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury SN16 9BZ
Date: 6 November 2013
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Samuel Bath (Democratic Services Officer) Tel: 01225 718211 / Email: samuel.bath@wiltshire.gov.uk, Tel: 01225 718211 or (e-mail) samuel.bath@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chuck Berry, Cllr Simon Killane (Vice Chairman), Cllr Toby Sturgis and Cllr John Thomson (Chairman)

Wiltshire Council Officers

Samuel Bath, Democratic Services Officer
Miranda Gilmour, Community Area Manager
Barbara Gray, Senior Events and Campaigns Officer
Emma Seria-Walker, Public Health Consultant

Town and Parish Councillors

Malmesbury Town Council – Julie Exton, John Gundry, Kim Power
Brinkworth Parish Council – John Beresford
Brokenborough Parish Council – Bob Tallon
Charlton Parish Council – Hannah Piet, Simon Burne
Dauntsey Parish Council – Ellen Blacker
Easton Grey Parish Council – John Tremayne
Lea & Cleverton Parish Council – John Cull, John Parmiter
Little Somerford Parish Council – Tony Pooley
Minety Parish Council – Charles Cook, Graham Thorne
Sherston Parish Council – John Matthews, Martin Rea
St Paul Malmesbury Without Parish Council – Roger Budgen, Deborah Clogg
MVCAP – Peter Gilchriest, Martin Allen

Partners

Police – Mark Thompson, Martin Alvis,
Fire – Mike Franklin,
NHS Wiltshire – Dr John Petit: Malmesbury GP and member of Wiltshire CCG, Ted Wilson: Wiltshire CCG Group Director for North and West Area

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced those in attendance for the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Cllr Andrew Woodcock – Malmesbury Town Council Cllr Jeff Penfold – Malmesbury Town Council Gareth Brown – Youth Advisory Group Alice McGrory – Youth Advisory Group Tracy Ruse – Community Co-Ordinator (Highways)</p>
3	<p><u>Minutes</u></p> <p><u>Decision:</u></p> <p>The minutes of the previous meeting held 4 September 2013 were signed and approved as a true and accurate record of the meeting.</p>
4	<p><u>Declarations of Interest</u></p> <p>No declarations of interest were made.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Area Board noted the following announcements from the Area Board:</p>
5.1.	<p><u>Pest Control</u></p> <p>Toby outlined the role of Wiltshire Council's Pest Control team and provided advice on the services available to the general public, local businesses and parish and town councils. The pest control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.</p> <p>The pest control team provides treatments for rats, mice, wasps, fleas, bedbugs, clusterflies, carpet moths, squirrels, and cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefits.</p> <p>Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.</p>

	<p>If you or someone in your community has a pest problem, advice and information can be found on the Wiltshire Council web page:</p> <p>www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol</p> <p>They can be contacted via the on-line pest control enquiry form or through the Council's 0300 4560100 telephone number.</p>
<p>5.2.</p>	<p><u>Carers Small Grants Scheme</u></p> <p>John announced the launch of the next round of the Carers Small Grants Scheme. Grants of up to £5,000 are available to groups and organisations (but not individuals) for projects and activities which can demonstrate that they make a tangible difference to the lives of unpaid carers of all ages in Wiltshire in one or more of the following ways:</p> <ol style="list-style-type: none"> 1. To give carers a break from their caring role 2. To help carers learn a new skill which may increase their life chances and employability 3. To help improve carers' physical or emotional health and well-being 4. To reduce isolation or increase peer support 5. To help carers' access to information, support and guidance <p>John stated that funding will not be given for any project or activity which duplicates services already commissioned by Wiltshire Council. The next deadline for applications is 30 November 2013 and applications can be downloaded from the Wiltshire Council website.</p>
<p>5.3.</p>	<p><u>Wessex Water</u></p> <p>Simon announced the plans for Wessex Water to close Bristol Street in Malmesbury for three weeks to carry out a mains sewer repair.</p> <p>The section that will be closed will be between Bremilham Road and Burnivale. The works will start during the first week of the February half term 17/02/14 and will have an estimated completion date of 7th March 2014. The diversion route is still to be confirmed but will use only A and B class roads. We will also place out advanced warning signs to inform residents and businesses of the works.</p> <p>Simon stated that Wiltshire Council will be liaising with the Town Council and the Chamber of Commerce to ensure that disruption is kept to a minimum. If there are any further queries contact: streetworks@wiltshire.gov.uk marked FAO Adrian Weissenbruch.</p>

<p>5.4.</p>	<p><u>Community Land Trust</u></p> <p>John discussed the Community Land Trust, an independent not-for-profit organisation that provides advice and practical support to communities in Wiltshire and Swindon. It is planned for local Community Land Trusts to own and develop assets that meet their community's needs, such as affordable housing, workspace, community gardens, wildlife reserves, pubs, shops and a range of community facilities and local services.</p> <p>Wiltshire CLT can help communities identify whether a CLT can help them meet their needs and achieve their aspirations and if it is, to help them do that.</p> <p>Contact Rose Seagrief, Wiltshire CLT on telephone: 01380 850916 or email info@wiltshireclt.org.uk</p>
<p>5.5.</p>	<p><u>Community Speed Watch</u></p> <p>John stated that 2 new members of Community Speedwatch have been appointed and funded by the Police and Crime Commissioner's office – a coordinator and an administrator. The process for recording and processing speed-check data is being updated to make the system more efficient and user-friendly.</p> <p>15 new speed detection devices have been funded which will mean CSW groups across the county do not have to wait so long between visits and training for volunteers had been provided throughout October and will run into November.</p>
<p>5.6.</p>	<p><u>Wiltshire Community and Voluntary Awards 2013</u></p> <p>John announced that at the Voluntary Awards held at the beginning of October, there were three nominations from the Malmesbury community area:</p> <ol style="list-style-type: none"> 1. Malmesbury Youth Advisory Group and Somewhere in Between were runners up in the Young Volunteer of the Year category 2. Foxley and Norton Jubilee Egg Sculpture Project were runners up in the best Community Initiative category nominated by an area board (and won £200) 3. Miriam Nicholls from Oaksey won Volunteer of the Year. <p>The Area Board congratulated those who were nominated and who had won awards.</p>
<p>5.7.</p>	<p><u>State of the Environment Report</u></p> <p>Toby discussed the State of the Environment Report 2013 for Wiltshire and Swindon, which was published in September 2013.</p>

	<p>The report gives an overview of the state of our natural habitats and wildlife, and the services that these provide (such as clean air, water, food and green space) and forms the basis of the Community JSA's that have been discussed previously. The report highlights the key drivers of environmental change, including: population growth, development, farming, consumption of natural resources and climate change.</p> <p>Any questions, comments or requests for further information can be addressed to Jenny Hawley , Environmental Intelligence Officer at Wiltshire Wildlife Trust, tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org</p>
5.8.	<p><u>NHS 111 Service</u></p> <p>John announced that the NHS 111 Service had been launched and was now operating in full following the delayed launch of the service. After some initial difficulties, performance would continue to be monitored and managed routinely to ensure that the service continues to be of a safe and effective standard.</p>
5.9.	<p><u>Community Operations Board Expressions of Interest</u></p> <p>John announced that the Area Board had extended the deadline for nominations to join the Malmesbury Community Shadow Campus Operation Board until 29 November 2013 in the hope that representation from across the whole community could be achieved.</p> <p>The Area Board would particularly like to see nominations from: Parish Councils, Young People or representatives of them and sports groups.</p> <p>The area board will approve the Shadow COB membership at the 15 January 2014 area board.</p>
5.10.	<p><u>Thanks to Jacqui White</u></p> <p>The Area Board thanked Jacqui White, Service Director and resident of the local area, for her input and service to the Area Board. Jacqui had recently taken voluntary redundancy and the area board wished her all the best in future.</p>
6	<p><u>Clinical Commissioning Group</u></p> <p>Ted Wilson, Group Director, and Dr John Pettit, GP Executive Member for Malmesbury (and Malmesbury GP) were both in attendance from the North and West Area of the Clinical Commissioning Group (CCG).</p> <p>Ted outlined the role of the CCG as the clinically lead commissioning service for healthcare, with decisions made by representatives of the local area, focussing on local service requirements. Ted discussed the CCG's objectives and priorities, with primary focus on developing a service that provides more care to people at home. This would allow for specialist services and treatments to be</p>

	<p>more effectively managed through hospitals.</p> <p>Ted discussed the key priorities of the CCG, making reference to the support afforded to partnership agencies and arrangements. The reform of service delivery was said to be built around the CCG's community transformation programme, designed to provide a better standard of healthcare.</p> <p>Dr Pettit talked about the improvement in access to mental health support. They had inherited a service which included 11 month wait times, but by looking at their approach differently and using other health workers patients were now only having to wait 4 weeks.</p> <p>More funding had also been put into urgent care at both Royal United Hospital and Great Western Hospital</p> <p>Dr Pettit discussed his role as a voluntary representative on the CCG, and assured the Area Board that his role would not be detrimental to his primary role as a GP. Dr Pettit represents GP colleagues and patients in the area, and stated that GP's would have a say in decision making, and would directly reflect the needs of their patients. Dr Pettit mentioned that one of the biggest challenges for the CCG would be to tackle the complex care arrangements for elderly patients, and stated that the community transformation project would help to reform this system. They recognised that there was a need to manage patients in a more holistic manner. Dr Pettit also talked about plans to introduce a single point of access for all healthcare professionals which would assist complex care arrangements.</p> <p>John asked about how the CCG would engage with information sharing in future and Ted stated that the CCG would be open to presenting or providing information to the Area Board in future. Kim Power, Malmesbury Town Council asked how the CCG would develop local services in future, and questioned the possibility of a minor injury unit returning to Malmesbury. The future of the Minor Injuries Unit was confirmed as being a topic for consideration by the CCG and that Orthopaedic and Dermatology clinics were also being considered. It was confirmed that grass roots issues would drive the clinical commissioning process.</p> <p>John then asked how the CCG would be involved with the Area Board as part of the Joint Strategic Assessment process. Ted and John stated that the CCG would be keen to liaise with the Area Board as part of the JSA Event in 2014.</p> <p>A brief discussion was had relating to emergency appointments with GP's, which resulted in Dr Pettit confirming that around 50% of all emergency appointments at GP clinics are made on the day.</p>
7	<p><u>Public Health</u></p>

	<p>Emma Seria-Walker, Consultant in Public Health was in attendance to discuss the role of Public Health (PH) in the community.</p> <p>Emma stated that Public Health was a collective approach to tackling health care problems, focussing on the prevention of disease and injury, prolonging life and promoting health through the collective effort and informed choices of society.</p> <p>Emma spoke about the transformation programme that Public Health has undergone, that has overseen the integration of public health and public protection. Emma spoke about the Joint Strategic Assessment (JSA) stakeholder events and discussed the importance of the events in directing policy.</p> <p>Emma discussed developments in recruiting Health Trainers for the local area. Health Trainers will be accredited, and have a responsibility for between 1 or 2 Community Areas. The Service will launch in full from May 2014, but Malmesbury, as part of the North Area, could expect to see a presence of Health Trainers from as early as January 2014.</p> <p>Chuck asked about the Public Health statistics that are available on the Public Health England website, and how these are used in decision making. Emma stated that specific areas are used to inform the JSA and also feed into individual work areas.</p> <p>Simon asked how PH works with the CCG and what do they do to prevent health related problems. Emma stated that PH and the CCG were working to promote and raise awareness of areas of concern.</p>
8	<p><u>South West Ambulance Trust</u></p> <p>Neil Le Chevalier was in attendance from the South West Ambulance Service Trust (SWAT), to discuss the Ambulance Trust. Neil gave an overview of the changes to the Great Western Ambulance Service following the merger of the Great Western Ambulance Trust with SWAT. Neil presented statistics and figures on local performance for the Malmesbury area.</p> <p>The Area Board raised some concern over the 51% compliance with the 'red 8' emergency response target for the current year. Neil stated that the location and accessibility of a number of the emergency callouts had negatively impacted performance in this area. Neil mentioned that only 8% of all ambulance callouts are classified as life threatening, with a 6% rise in total callouts and a 4% rise in emergency call outs putting additional pressure on the service.</p> <p>Neil stated that a number of other provisions were being introduced to combat the response times including 9 trained fire service personnel within the town centre who are also trained as responders. Neil stated that a large percentage of</p>

	<p>callouts were handled through the 111 service.</p> <p>Chuck questioned the performance following the transfer of staff located at Devizes to the regional centre in Bristol. Neil stated that the expertise of the staff formerly housed in Devizes had contributed to the continued performance from the previous year.</p> <p>Simon asked how the service could utilise the expertise of local people as first responders. Neil answered that the service were looking at partnering with other local services such as postal workers to explore local knowledge, and were looking to improve the number of voluntary responses across the community area. SWAT were currently reviewing similar schemes in Devon, to gauge the effectiveness and practicality of the schemes.</p> <p>A question was also asked relating to the Air Ambulance and how the service would continue to operate. Neil stated that SWAT would continue to supply the paramedics, and Wiltshire Police would continue to supply the helicopter. Neil also stated that the Air Ambulance would continue to fly at night.</p> <p>A discussion on the use of defibrillators in the local area was had amongst the Area Board. Neil asked that any local knowledge of locations of defibrillators would be welcomed by the Ambulance Trust who is attempting to map and locate the private and business location of the units.</p>
9	<p><u>The Wiltshire Good Neighbour Scheme</u></p> <p>Ellen Blacker, Good neighbour Co-ordinator for the Malmesbury Area made a presentation to the Area Board on the Good Neighbours Scheme. The service provides support to the elderly as an approachable point of contact, tailored to individual needs using a holistic approach to providing advice and support. The scheme acts as a signposting service for users.</p> <p>Chuck questioned if confidentiality would be maintained with service users. Ellen stated that the service maintained full confidentiality and would not discuss any client information with other agencies unless instructed otherwise by the client. Kim Power, Malmesbury Town Council asked how the service would work for Malmesbury users. It was clarified that the service was designed for individuals located out in the villages. Malmesbury Users could access Athelstan's Army.</p> <p>Simon asked what the biggest threat to the service was, and Ellen stated that resources, including time and finance were there two biggest obstacles to the service.</p>
10	<p><u>Community Issues Update</u></p> <p>Miranda Gilmour, Community Area Manager gave a summary of the issues report, highlighting the recommended issues for closure and referral.</p> <p><u>Decision:</u></p>

	<p>1) To close the following Community Issues:</p> <ul style="list-style-type: none"> a) Issue 2656 - Speeding on B4042 between Priory roundabout and Cowbridge, Malmesbury, (travelling towards Brinkworth). b) Issue 2887 - Parking difficulties for tradesmen working in Malmesbury. <p>2) To refer the following issues to CATG:</p> <ul style="list-style-type: none"> a) Issue 3103 – Consideration of lining and signing on B4696, Ashton Keynes to help to reduce traffic speed. b) Issue 3066 - Pedestrian safety concerns at Bendy Bow, Oaksey. c) Issue 3129 - Request for a footpath in Great Somerford from 7 Dauntsey Road to the Old School Great Somerford. d) Issue 3128 White gates at Charlton
11	<p><u>Community Area Transport Group</u></p> <p>Mayor John Gundry expressed concern at the findings on Gloucester Road, stating that the perception of the speed was causing the concern for residents. The Area Board agreed that there was little to be done provide any solution to this within the confines of the law. A 20mph speed limit was discussed, and it was suggested that if the 20mph policy was agreed by Wiltshire Council it would allow for Parish Councils to request a review of the speed limit through CATG in future.</p> <p>A discussion was also had on proposed road closures and the signposting of information. The Area Board also discussed C class roads and Foxley Road speed concerns.</p> <p>The Area Board agreed the recommendations from the CATG contained in their Action Notes of 15 October 2014 and highlighted in the report:</p> <p><u>Decision:</u></p> <ul style="list-style-type: none"> 1. The current CATG budget balance for 2013/14 (see Appendix 2) is £21,300. 2. Pedestrian safety work in Sherston High Street is near completion and local residents are very pleased with the work. 3. Pedestrian safety work on Tetbury Hill/Filands junction and Tetbury Hill/Avenue de Gien mini roundabout will be undertaken in November following a financial contribution being received from

the town council.

4. Since the CATG meeting was held Minety parish council have confirmed that they do not wish to proceed with gateway treatment to the village in an attempt to slow traffic speed.
5. Greensquare agreed to contribute to a parking scheme in Leigh in 2014/15 and the CATG is in broad support, but await the response from the parish council and wider community (since as with all schemes a financial contribution is expected) as to whether they proceed.
6. The Traffic regulation Orders are now in place in Dark Lane and Mill Lane, with electric to be completed by the end of October.
7. Signing at the Blicks Hill/Holloway junction will be completed during November, however there is no date for re-surfacing and lining.
8. HGV and speed concerns on Callow Hill and School Hill and being addressed through Community Speedwatch and ad hoc police enforcement.
9. CATG considered the results of the C class road reviews undertaken last year (C70 Ashton Keynes to B4553 Packhorse Lane junction and C1 County boundary north of B4040 at Easton Grey to A429) and the possibility of undertaking a review of C68 Foxley Road) and agreed that any changes were unlikely to have significant impact on reducing accidents, so no further action would be taken. They felt that rather than undertaking reviews of C roads, in future, they should ask any parishes with concerns to raise the specific issue via the area board community issues process.
10. Speed monitoring on Gloucester Road and part of Tetbury Hill shown 85th percentile figures of 24mph and 26mph respectively.
11. Concerns about poor communication between Network Rail and the community would be investigated.
12. It was not possible to add to 'road closed' sign how far up the road was closed, however details of road closure were on the councils website and the Malmesbury Our Community Matters website.

	<p>13. 'Children playing' signs at Newnton Grove would be investigated.</p> <p>14. The zebra crossing required re-whitening by the Market Cross, Malmesbury. We have since heard that this will be undertaken shortly.</p> <p>15. Parish/town councils were requested to respond to the 'De-cluttering of Signs' request no later than 31 December 2013.</p>
12	<p><u>Area Board Funding</u></p> <p>The Community Area Manager outlined the funding report and introduced each application.</p> <p><u>Decision:</u></p> <ol style="list-style-type: none"> 1. APPROVE Sherston Magna Cricket Club application for £5,000 capital towards the installation of twin bay full length synthetic grass outdoor cricket training nets, conditional on the balance of funding being in place. <p><u>Reason</u> The application met the core funding criteria and would provide leisure facilities for Sherston and the surrounding area.</p> <ol style="list-style-type: none"> 2. APPROVE 1st Malmesbury Scout Group application for £483 capital towards loft insulation at St Mary's Hall, Malmesbury. <p><u>Reason</u> The application met the core funding criteria and would provide improved facilities for the Malmesbury area</p> <ol style="list-style-type: none"> 3. REFUSE Community First application seeking £2,002 revenue towards an additional service to be provided by the local Good Neighbour Co-ordinator designed to help older vulnerable people stay warm, well and safe during the winter months. <p><u>Reason</u> The application did not meet the Community Area Grant funding criteria.</p> <ol style="list-style-type: none"> 4. APPROVE The area board councillor led project application for £4,000 capital to enable topographical surveys to be undertaken of Station Yard and Cross Hayes car parks. <p><u>Reason</u> The application sought to address two sticky issues within the town, the anti-social behaviour in the Station yard car park and the on-</p>

	<p>going concerns of local people to improve parking lay out in the Cross Hayes car park.</p> <p>5. APPROVE officer delegated authority of £415 revenue funding to pay for Health & Safety training for volunteers to help run the Skater Kids Club for primary school aged children from across the community area</p> <p><u>Reason</u> The application met the core funding criteria and would provide health and safety training to allow voluntary services to help run the Skater Kids Club.</p> <p>6. Agreed to launch a Young People's Intergenerational Project 2013/14, making £5,000 available for projects.</p>
13	<p><u>Partner Updates</u></p> <p>John invited the following partners to update the Area Board on Community Information:</p>
13.1.	<p><u>Wiltshire Police</u></p> <p>Mark Thompson and Martin Alvis presented the report that had been submitted to the Area Board and had nothing further to add.</p>
13.2.	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin presented the Fire and rescue Service Report to the Area Board. There were no further updates to be made. Mike stated that a Fire Service strike would take place on Wednesday 13 November from 10am – 2pm. A response team would still be available to respond to 999 alerts.</p>
13.3.	<p><u>NHS Wiltshire</u></p> <p>No update was made.</p>
13.4.	<p><u>Wiltshire Police and Crime Commissioner</u></p> <p>No update was made.</p>
13.5.	<p><u>Malmesbury and the Villages Community Area Partnership</u></p> <p>MVCAP discussed the Community Transport Meeting taking place on Wednesday 20 November 2013 at 7.30pm at Sherston Village Hall, and invited the Area Board and members of the public to attend and discuss community transport solutions.</p>
13.6.	<p><u>Town and Parish Councils</u></p>

	<p>Mayor John Gundry discussed the footbridge works parallel to St John's bridge. It was agreed that a discussion with the Community Area Manager would best progress the planned works.</p>
13.7.	<p><u>Youth Advisory Group</u></p> <p>The YAG have met officially once every six weeks in the lead up to the café pilot and set up a working group to meet every week. The café was run for four weeks and during the skate park opening. The YAG enjoyed running the café but found that it became more like a tuck shop in the youth centre as the co-op is next door. At the wash-up meeting the YAG discussed that, since its inception and set up, several cafés have also been set up in the area and therefore there is no longer a need for a bespoke youth café.</p> <p>The Y.A.G. will continue to meet as they are working on a project to complete some inter-generational work in the elderly person's homes in Malmesbury as we feel that the divide between young and old is something that has been in need of addressing for a very long time.</p> <p>The YAG meet on Monday lunchtimes at Malmesbury Secondary school. If anyone would like to find out more, contact Alice McGrory, YAG Rep.</p>
13.8.	<p><u>Greensquare</u></p> <p>No update was made at the meeting.</p>
13.9.	<p><u>Malmesbury and District Chamber of Commerce</u></p> <p>No update was made at the meeting.</p>
14	<p><u>Evaluation and Close</u></p> <p>The meeting closed, and the date of the next meeting was confirmed as being the 15 January 2014.</p> <p>Post Meeting Note:</p> <p>The next meeting of the Malmesbury Area Board would be held at 7.00 pm at Malmesbury School, Corn Gastons, Malmesbury SN16 0DF.</p>

Crime and Community Safety Briefing Paper Malmesbury Community Area Board Jan 2014



1. Neighbourhood Policing

Sector Commander: Insp Mark Thompson

NPT Sgt: Martin Alvis

Town Centre Team

Beat Manager – PC Rachel Webb

PCSO – Dee Curran

Malmesbury Rural Team

Beat Manager – PC Mike Tripp

PCSO – Durry Maule

Ashton Keynes & Minety Team

Beat Manager – PC Steve Harvey

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit our website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

EY Malmesbury NPT	Crime				Detections*	
	12 Months to November 2012	12 Months to November 2013	Volume Change	% Change	12 Months to November 2012	12 Months to November 2013
Victim Based Crime	422	428	+6	● +1.4%	18%	17%
Domestic Burglary	26	27	+1	● +3.8%	27%	0%
Non Domestic Burglary	59	63	+4	● +6.8%	2%	0%
Vehicle Crime	39	32	-7	● -17.9%	3%	13%
Criminal Damage & Arson	81	81	+0	● +0.0%	19%	20%
Violence Against The Person	70	90	+20	● +28.6%	47%	43%
ASB Incidents (YTD)	193	177	-16	● -8.3%		

Firstly I am pleased to report the excellent arrest of three Males from the Midlands in Malmesbury just before Christmas. Following information of their suspicious behaviour Officers were dispatched and recovered a stolen car and items from a nearby burglary. The 3 men have all been charged and remanded in custody to appear before a crown court.

You will see there has been a very slight increase in crime with a rise mainly in reported assaults, these are minor assaults and there is on the majority of cases, a victim offender relationship, rarely do we get stranger assaults. I am pleased to report a continued drop in anti social behaviour. Finally the last priority over the months of Sept to end of December the team were out and about in the town and many villages carrying out numerous speed checks and as a result warned and issued tickets to dozens of offending motorists.

Insp Mark Thompson

Local Performance

Malmesbury and the Villages Community Area Partnership

Report for Area Board meeting on Wednesday 15th January 2014

Joint Strategic Assessment - Arts & Culture: We have been working with Wiltshire Council and talking to local people to develop the Arts & Culture section of the JSA. This will be explored further in a review of the JSA next Spring.

Bristol Avon Rivers Trust: BART aims to protect and improve the quality of the Bristol Avon and its tributaries. We've been working with them to raise their profile in our area. If you are interested in finding out more about their excellent work, have a look at their website:
www.bristolavonriverstrust.org

Community Safety Forum: This is your opportunity to meet with the Police and other safety bodies to discuss your concerns and priorities in a relaxed and fairly informal environment. Everybody is welcome and there are usually some refreshments available. If you can't attend we can pass on any issues to the appropriate body on your behalf - just let us know.

Next meeting: Wed 8th January 2014 7:30pm - Malmesbury Fire Station

csfmalmesbury.weebly.com

Malmesbury Hub: We are delighted that the community hub at Malmesbury Town Hall is going ahead. This will be an important community resource and something we have believed to have been needed for many years. We're very pleased to be involved in this project as members of the user working group. Special thanks go to Malmesbury Town Council and Greensquare for helping to make this a reality.

Malmesbury Hub now has its own Facebook group which we would encourage everybody to join:

www.facebook.com/groups/424253701036757/

Malmesbury and the Villages Great War Project: We are creating a living memorial to mark the centenary of the First World War with volunteers planting our free poppy seeds across the area.

We also want to help individuals and groups to put on their own events and we will work to coordinate what's happening in the area. If you're planning to hold an event, are thinking about it, or if you would like to volunteer then please get in touch either at one of our stalls

or through our website.

greatwarproject.org.uk

About MVCAP: We work to boost our community, encourage a sense of togetherness, and help our community groups.

If you like starting with a blank sheet, coming up with ideas and then putting together new projects to benefit the community you would really enjoy being involved with MVCAP. Why not get in touch to find out more?

For more information visit www.mvcap.org.uk or call 01666 390110

Report to	Malmesbury Area Board
Date of Meeting	15 January 2014
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Note the progress in dealing with issues.
2. Close 6 issues.
3. Refer 3 new issues to the Community Area Transport Group (CATG)

1. Background

- 1.1. One of the key roles of the area board is to help local people find solutions to things that are complex or non-routine which affect the community as a whole; not simply a few individuals.
- 1.2. The majority of routine problems can be dealt with by the council faster through direct contact and to help local people do this, the section of the area board web page has been updated to allow logging of simple issues direct with a person who can help them e.g. [Lost and stray dogs](#) and [Common road and highway problems \(CLARENCE\)](#). Where a problem does not fit into any of these categories or if the matter is causing widespread concern in the community, it should be reported to the Malmesbury area board via the [online community issue form](#).
- 1.3. At the time of writing (6 December 2013), a total of 161 community issues have been received, of which 141 have been closed and 20 are currently in progress.
- 1.4. If the area board approve the recommendations to close issues there will be 14 issues to progress by the area board, although some remain active but the responsibility of the Malmesbury Community Area Transport Group (CATG).

Background documents used in the preparation of this report	<p>Malmesbury community issues online at:</p> <p>http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Malmesbury</p> <p>http://www.wiltshire.gov.uk/council/areaboards.htm</p>
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2. Main Considerations & Officer Recommendations

2.1. Progress of Issues

2.1.1. The progress of issues is outlined in Appendix 1. More detailed information is readily available to councillors and members of the public via [the area board website](#)

2.2. Closure of Issues

2.2.1. The area board are invited to close 6 issues. The reasons are outlined below with further information **emboldened** in Appendix 1.

- **Issue 2419 - Severe and prolonged flooding in Back Lane, Alderton.** Major drainage works have been undertaken during 2013 and a new system installed from Back Lane to the watercourse at the bottom of the hill. The work has been tested in autumn downpours and Luckington & Alderton parish council asked for their thanks to be conveyed to the highways team that undertook the work.
- **Issue 3035 – Number of HGV and their speed using School Hill, Brinkworth.** Police have monitored the speed of HGVs and have reported no vehicles exceeding 25mph. Weight limits have been considered by the CATG but feel they would just move traffic to other roads in the locality. Weight limits also can prove difficult to enforce.
- **Issue 3155 – Installation of bollards in Burnivale, Malmesbury.** Whilst the installation of bollards outside garages in Burnivale might inconvenience local drivers, the property owner is entitled to do this.
- **Issues 2599 and 2798 - Perceived speeding and HGV on Callow Hill, Brinkworth.** Community Speedwatch is now in operation on Callow Hill which will help to monitor speed of traffic. The same issues relating to HGV/weight limits on School Hill apply to Callow Hill.
- **Issue 3173 – Safety concerns about fence at old Railway Close, Malmesbury.** Highways officers and councillors are content with the planning decision. If residents are concerned about cars parking opposite this property they could submit a request to the town council to consider double yellow lines.

2.3. Referral to CATG

2.3.1. Issues already being considered by Malmesbury Community Area Transport Group (CATG) are shown in italics, whilst new issues being recommended to be dealt with by the CATG are shown **emboldened and in italics** in Appendix 1 and are as follows:

- **Issue 3134 – Consideration of a pedestrian crossing in Corston to improve pedestrian safety**

- **Issue 3151** – Consider a range of options to address speeding through Foxley village and the Malmesbury town end of Foxley Road (C68).
- **Issue 3164** - Concerns about crossing the A429 at Blinks Hill, Malmesbury

3. Environmental & Community Implications

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

- 4.1. There are no specific financial implications related to this report.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Update of Malmesbury Area Board Community Issues 15 January 2014.
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
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Update of Malmesbury Area Board community issues in Progress 15 January 2014 Area Board

ID	Category	Division	Summary of Issue	Status
3173	Highways	Malmesbury	Fence at Old Railway Close causing road safety concerns	Highways officers and councillors are content with the planning decision. If residents are concerned about cars being parked opposite this property they could submit a request to the town council to consider double yellow lines.
3164	Highways	Malmesbury	<i>Concerns about crossing A429 at Blicks Hill</i>	<i>Officer recommendation that the area board forward this issue to the Community Area Transport Group (CATG) for consideration. In the meantime the matter will be forwarded to Highways officers and the town council for comment.</i>
3155	Highways	Malmesbury	Road safety following installation of bollards outside garages on Burnivale	The bollards and gate have been placed on private land which is acceptable to the council. There are other passing places along Burnivale and local residents may like to get together to see whether there are any ways in which they can work together to see how they might improve vehicle use of the road. The use of the turning circle by all vehicles in the entrance to the Maltings was a condition of planning permission being granted, so I am afraid this remains so.
3151	Highways	Malmesbury and Sherston	<i>Speeding through Foxley village, Foxley Road (C68)</i>	<i>Recommend that the area board refer this matter to the Malmesbury Community Area Transport Group (CATG).</i>
3134	Highways	Sherston	<i>Pedestrian crossing required in Corston</i>	<i>This issue has been forwarded to highways colleagues and the recommendation is that it is considered by the Malmesbury Community Area Transport Group (CATG).</i>
3129	Highways	Brinkworth	<i>Request for a footpath in Great Somerford</i>	<i>This issue was referred to the CATG by the area board on 6 November 2013</i>
3128	Highways	Minety	<i>White gates requested at eastern entrance to Charlton</i>	<i>This issue was referred to the Community Area Transport Team by Malmesbury area board on 6 November 2013.</i>

3126	Leisure	Sherston	Wiltshire Council maintenance of Luckington graveyard	This matter will be investigated with colleagues in open space and maintenance.
3107	Public Protection	Malmesbury	Dog fouling in school field	It is likely that the only way to solve this issue is to fence of the path using more substantial fences to ensure dogs do not stray on to the school pitches. The Rights of Way Warden will have a look at the site.
3103	Highways	Minety	Road safety B4696 Ashton Keynes	<i>This issue was referred to the CATG by the area board on 6 November 2013. The CATG next meet in February 2014.</i>
3076	Highways	Minety	Perceived Speeding on Tetbury Lane, Crudwell.	Apologise for the delay in obtaining metro count results, caused by a backlog of work.
3066	Highways	Minety	Pedestrian safety concerns at Bendy Bow, Oaksey	<i>The issue was referred to the Community Area Transport Group (CATG) by the Malmesbury area board on 6 November 2013.</i>
3035	Highways	Brinkworth	Number of HGV using School Hill	The police have visited School Hill on a number of occasions in the last few weeks. It seems to be a perception of speed related to the size of the vehicles in relation to road. Vehicle speeds checked came back in the low 20s, so well within the speed limit. As HGVs have to use the roads, officers cannot see what alternatives can be considered. The area board will be asked to close this issue at the January area board.
2798	Highways	Brinkworth	Speeding on Callow Hill	The Callow Hill Community Speedwatch group are now operational and on that basis suggest the issue is closed
2660	Environment	Malmesbury	Drainage issues Reeds Farm, Malmesbury	The action notes from the Northern Operational Flood Working Group who met on 14 November 2013 have been requested in order to update this issue.
2599	Highways	Brinkworth	Perceived speeding and HGV on Callow Hill, Brinkworth	Community Speedwatch is now operational on Callow Hill and on that basis suggest the issue is closed
2554	Highways	Sherston	Severe damage to road	This work is programmed for 7 January 2014.

			surface at the Rathole, Luckington	
2419	Highways	Sherston	Severe and prolonged flooding in Back Lane, Alderton	The parish council have confirmed that they are happy that the above issue can now be closed. Councillor Lynham wanted to thank Wiltshire Council Highways for undertaking a great job.
2172	Car Parking	Malmesbury	Parking in Cross Hayes by Hyams garage	Update requested from the town council.
1783	Car Parking	Minety	Parking problems at Hillside, Leigh	The parish council have meet and are preparing proposals to increase the parking at Hillside.

Report to	Malmesbury Area Board
Date of Meeting	15 January 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider the following officer recommendations:

1. Athelstan Museum - award £2,000 capital towards the installation of mezzanine lighting, conditional on the balance of funding being in place.
2. Ashton Keynes Junior Football Club - award £698 capital towards goal posts for Bradstone Sports Ground, conditional on the balance of funding being in place.
3. Minety Munchkins – award £311 capital towards the cost of play mats
4. Alderton Village Hall – award £500 capital towards the cost of renewing the flat roof, conditional on the balance of funding being in place.
5. That a condition of receiving any funding from Malmesbury area board is that the recipient ensures that publicity about the club sessions/events and or facility/hire arrangements is published on the [Malmesbury Our Community Matters website](#) to raise awareness in the community and encourage wider use.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.

- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. In 2013/14 Malmesbury Area Board was allocated a budget of **£53,138** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. Applications of up to and including £500 can be made for a Community Area Grant, which do not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers provide recommendations, however the decision to support applications is made by Malmesbury area board councillors.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. Members of the public can view all funding applications on the [council's website](#)
- 1.14. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs

about their project on to the [Malmesbury & Villages – Our Community Matters blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<u>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</u>
	<u>Area Board Grants Scheme 2013/14 – information and criteria</u>
	<u>Digital Literacy Grants 2013/14</u>
	<u>Malmesbury and Villages Community Area Plan 2009-2013</u>
	Minutes of the 6 November 2013 Malmesbury area board

2. Main Considerations

- 2.1. At the 3 July 2013 area board £8,118 revenue funding was allocated to the Malmesbury & Villages Community Area Partnership and £5,000 capital awarded to Minety Village hall, leaving a total balance of **£40,020** to be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives
- 2.2. At the 4 September area board £418 capital was awarded to Little Somerford Short Mat Bowls Club and £3,154 revenue was returned to the area board,
- 2.3. At the November area board £5,000 capital was awarded to Sherston Magna Cricket Club, £438 to 1st Malmesbury Scout Groups and £4,000 to undertake two topographical surveys (only £3,750 was required); plus £415 of revenue funding was spent on First Aid training for volunteer supporters of Malmesbury skate board facility. £5,000 from the revenue budget was allocated to inter-generational youth projects. This left a capital budget of **£25,510**, (excluding a further £1,500 for digital literacy grants) and a revenue balance of **£1,098** (excluding £3,000 ring fenced legacy funding).
- 2.4. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.5. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.6. There is only 1 funding round remaining in 2013/14. The deadline for receipt of funding applications is:
 - **24 January 2014 for consideration on 5 March 2014**

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If funding is awarded in accordance with officer recommendations Malmesbury area board will have a balance of **£22,001 capital** (excluding the digital literacy grant) and **£1,096 revenue** (excluding ring fenced legacy funding).

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Athelstan Museum	Mezzanine lighting	£ 2,000

- 8.1.1. Officers recommend that Athelstan Museum is awarded £2,000 capital funding towards the installation of mezzanine lighting, conditional on the balance of funding being in place.
- 8.1.2. This application meets grant criteria 2013/14.
- 8.1.3. The applicant is requesting fractionally less than 50% of the total cost of the project from the area board, with funding sought from the Malmesbury Carnival Committee (confirmed) and the Jack Lane Trust.

- 8.1.4. The Malmesbury and the Villages Community Plan 2009-2013 does not make any reference to the museum, however this may be associated with people identifying what they have not got, rather than preserving and improving what they do have.
- 8.1.5. The museum wishes to replace the current system with more efficient, environmentally friendly, LED lighting as the current lighting system is very inefficient as well as causing spatial heating problems which can cause problems for visitors and exhibits.
- 8.1.6. The museum provides outreach services to local schools and other community organisations and offers a wide range of in-house educational activities - particularly during the school holidays. It is the mezzanine area which is heavily used by children and where visitors have an opportunity to try their hands at lace-making, model-making and painting etc. It is also where the museum displays a wide variety of temporary exhibitions throughout the year and hence has to be more adaptable than the permanent downstairs display areas.
- 8.1.7. The Museum was established in 1931 to collect, document, preserve, interpret and exhibit material relevant to the history of Malmesbury and surrounding area. Since 2006 the Museum has been operated by the Friends of Athelstan Museum, is run entirely by volunteers and is a registered charity. It receives no income from any source other than from its members and visitors, so is reliant on grants to fund both exhibitions and any repairs/refurbishment work.
- 8.1.8. The museum is open to the public every day except over the Christmas holiday period.

Ref	Applicant	Project proposal	Funding requested
8.2.	Ashton Keynes Junior Football Club	Goal posts for Bradstone Sports Ground	£698

- 8.2.1. Officers recommend that Ashton Keynes Junior Football Club is awarded £698 capital funding towards the cost of goal posts for Bradstone Sports Ground, conditional on the balance of funding being in place.
- 8.2.2. This application meets grant criteria 2013/14.
- 8.2.3. The applicant is seeking 50% of the total cost of the project with the balance being found from adult and junior club funds as well as from the Playing Field Committee.
- 8.2.4. In the Malmesbury and the Villages Community Plan 2009-2013 both adults and young people wanted provision of clubs, activities and sports facilities across the community area.

8.2.5. The Junior Football Club is seeking to replace two very dated and damaged goal posts with two freestanding 'wheeled' steel goals which will enable them to be wheeled into different positions for training exercises and will help to avoid goal mouth wear and tear. They will significantly improve the training and match experience for members of adult and junior clubs.

8.2.6. The goal posts will primarily be used by the 90 members (aged 5 to 17), of the Ashton Keynes Youth Football Club which is an FA Charter Standard Club; as well as the adult team. They will also be available for recreational users of Bradstone Sports Ground.

Ref	Applicant	Project proposal	Funding requested
8.3.	Minety Munchkins	Play mats for new 'Stay and Play' group	£311

8.3.1. Officers recommend that Minety Munchkins are awarded £311 capital towards the cost of play mats.

8.3.2. This application meets grant criteria 2013/14.

8.3.3. The response from the 25-34 age group to the Malmesbury and the Villages Community Plan 2009-2013 consultation was poor, so it is unsurprising that there are no references to the need for mother and toddler groups. Such groups do, however, benefit parents or carers of young children by reducing social isolation and supporting networking at a local level, while encouraging interaction between children from an early age.

8.3.4. Minety Munchkins is a voluntary run 'stay and play' session for children under 5 and their parents/carers and mums to be. The group meets on a Thursday morning during term time at Minety Village Hall. The group is in urgent need of soft play mats for the babies that come to the group as they currently use a piece of carpet which is small and difficult to keep clean. Minety Munchkins has existed for some 20 years, and currently supports 6-8 families meeting each week. The group operates on a break even basis with weekly charging covering hall hire, insurance, heating and refreshments.

8.3.5. Funding of the mats will help to provide a larger and more hygienic space for the babies to safely sit and roll around on, whilst the older children are free to play with other equipment.

Ref	Applicant	Project proposal	Funding requested
8.4.	Alderton Village Hall	Renewing flat roof	£500

8.4.1. Officers recommend that Alderton Village Hall is awarded £500 capital funding towards the cost of renewing the flat roof, conditional on the balance of funding being in place.

8.4.2. This application meets grant criteria 2013/14.

8.4.3. The applicant is seeking slightly less than 50% of the total cost of the project with the balance of the funding from Luckington Parish Council (which is confirmed) and Village Hall funds.

8.4.4. The need to improve village hall facilities is highlighted in the Malmesbury and the Villages Community Plan 2009-2013.

8.4.5. Alderton hall was last refurbished (with the exception of the flat roof above the kitchen extension) in 2009, giving a life of 40 years minimum and now the flat roof needs replacing, which will be guaranteed for 10 years. Should any timber needs replacing once the roof has been opened up the applicant will fund works from its own modest reserves.

8.4.6. Although this hall serves only a small community, it is deemed an important asset and is regularly used, with scope for wider use such as for club meetings and small parties.

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Miranda Gilmour Community Area Manager Tel: 01672 515742 Mobile: 07990 505882 Email: miranda.gilmour@wiltshire.gov.uk
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